



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M., MONDAY, DECEMBER 14, 2015.

PRESENT:

Mr. M. Sefton, Chairperson, Dr. L. Ross, Vice-Chairperson, Ms. S. Bambridge (connected by conference phone at 9:10 p.m.), Mr. P. Bartlette, Mrs. P. Bowslaugh, Mr. G. Buri, Mr. G. Kruck, Mr. J. Murray, Mr. K. Sumner (arrived at 7:18 p.m.).

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Mr. M. Gustafson, Assistant Superintendent, Mr. G. Malazdrewicz, Assistant Superintendent, Ms. E. Jamora, Assistant Secretary-Treasurer, Ms. B. Switzer, Director of Human Resources.

REGRETS:

Dr. D. M. Michaels, Superintendent/CEO.

The Chairperson called the meeting to order at 7:06 p.m. and welcomed everyone in attendance.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Reference to Statement of Board Operations

1.02 Approval of Agenda

The Secretary-Treasurer noted he had two items for In-Camera – one Board Operations matter and one Property matter.

Trustee Bartlette noted he had two In-Camera, Trustees-only items.

Trustee Ross noted she had one In-Camera item.

Trustee Bowslaugh noted she had two questions.

Mr. Bartlette – Mrs. Bowslaugh
That the agenda be approved as amended.
Carried.

1.03 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Board Meeting held November 23, 2015 were circulated.

Mr. Buri – Mr. Bartlette
That the Minutes be approved.
Carried.

2.00 GOVERNANCE MATTERS:

2.01 Presentations For Information

2.02 Reports of Committees

a) Policy Review Committee Meeting

The written report of the Policy Review Committee Meeting held on November 19, 2015 was circulated.

Trustee Murray asked questions for clarification regarding electronic meetings and Board indemnities.

Mr. Bartlette – Mr. Kruck
That the Minutes be received and filed.
Carried.

b) Education Committee Meeting

The written report of the Education Committee Meeting held on November 26, 2015 was circulated.

Mr. Bartlette – Mrs. Bowslaugh
That the Minutes be received and filed.
Carried.

c) Finance Committee Meeting

The written report of the Finance Committee Meeting held on November 26, 2015 was circulated.

Mr. Sumner – Mr. Buri
That the Minutes be received and filed.
Carried.

d) Divisional Futures & Community Relations Committee Meeting

The verbal report of the Divisional Futures & Community Relations Committee lunch visit with Valleyview Centennial School grades 5 & 6 students, held on December 3, 2015, was provided.

Mrs. Bowslaugh – Dr. Ross
That the Minutes be received and filed.
Carried.

e) Personnel Committee Meeting

The written report of the Personnel Committee Meeting held on December 3, 2015 was circulated.

Mr. Murray – Dr. Ross
That the Minutes be received and filed.

Carried.

f) Facilities & Transportation Committee Meeting

The written report of the Facilities & Transportation Committee Meeting held on December 8, 2015 was circulated.

Trustee Bowslaugh thanked the Committee for planning a second School Catchment Area Public Consultation. Trustee Ross asked questions for clarification. Trustee Bartlette suggested that the Board set a long term plan and make significant changes instead of small changes now that will have to be revisited in the near future.

Mr. Buri – Mr. Bartlette
That the Minutes be received and filed.

Carried.

2.03 Delegations and Petitions

2.04 Communications for Action

Trustee Sefton requested that the communication from Mr. Barry French under 3.02 b) – Communications for Information, be moved to 2.04 a) - Communications for Action. The Board agreed to this request.

- a) Mr. Barry French, Staff Training Coordinator, Brandon Correctional Centre, November 25, 2015, sent to Trustee Sefton, Board Chair, providing information on the organization of an Aboriginal youth conference in Brandon for Aboriginal youth in the Westman Region. The main themes are: Employment & Training, Education, Business Development and Culture. Sub-themes include gang diversion and motivation. The date of the event is February 20, 2016 from 8:30 a.m. to 6:00 p.m. The organizing committee is comprised of the Brandon Urban Aboriginal People's Council, Manitoba Metis Federation, Dakota Ojibway Tribal Council, Brandon Friendship Centre and the Interprovincial Association on Native Employment – Westman. Mr. French would like the Brandon School Division to consider supporting the attendance of this event through provision of transportation and distribution of event posters.

Refer Business Arising.

2.05 Business Arising

- From Previous Delegation

In follow-up to Mr. Seeland's delegation to the Board at the November 23, 2015 Board meeting, Dr. Ross indicated that the Board will take the information Mr. Seeland provided under consideration when the Division addresses the matter of French Immersion Kindergarten Registration.

- From Board Agenda

- a) Correspondence from Mr. Barry French, Staff Training Coordinator, Brandon Correctional Centre, from Communications for Action 2.04 a), requesting the Brandon School Division consider supporting the attendance at an Aboriginal youth Conference on February 20, 2016 through the provision of transportation and distribution of event posters.

Trustees asked questions for clarification regarding the request for transportation and asked that the Education Committee review the posters before they are distributed. Trustee Sefton will contact Mr. French for more information.

- MSBA issues (last meeting of the month)

Trustee Ross confirmed that the Board has only one resolution going forward for the beginning of January.

Trustee Bowslaugh spoke on an excerpt from MB Teacher, the Manitoba Teachers' Society journal, referencing the depleted number of male teachers in the public school system. She noted that imbalance is a concern and asked if it would be appropriate to offer support through the MSBA to the Manitoba Teachers' Society. Trustee Sefton asked if the Board would like to take any further action on this matter. Trustee Bowslaugh will distribute a copy of the article to the Trustees.

- From Report of Senior Administration

- a) School Reports:
 - NIL
- b) Learning Support Services Presentation:
 - NIL
- c) Items from Senior Administration Report:
 - Crocus Plains Regional Secondary School Off-Site Activity Request (Italy) – Refer motions.
 - Trustee Inquiries:
 - Response to Trustee Bartlette's two Inquiries – November 9, 2015

2.06 Public Inquiries (max. 15 minutes)

- a) Ms. Karen Gillespie, concerned parent, asked:
 - What is the Board's plan for the next year, two years and five years, for increased capacity and enrollment potential at École Harrison?

Trustee Sefton responded that the Board does not have a plan at this stage for increased enrollment capacity at École Harrison. The facility is at capacity and the Division does not have a concrete plan specifically for adding space to École Harrison at this point.

- If I was, as a parent, to make a choice to have my child attend École Harrison and the cap remains the same, how are we making plans for those increases in enrolment?

Trustee Sefton noted again that there are no plans for increasing capacity at École Harrison. There is lots of capacity within the Division for French Immersion; the Division does not have the building capacity for increasing enrolment at École Harrison, but there is room in French Immersion at both École New Era School and École O'Kelly School.

- Why is that not being considered?

Trustee Sefton indicated that there is room in French Immersion program at other schools. He noted items on the Division's 5 year plan, and in terms of École Harrison specifically, that is not one of the Board's higher priorities. Other items and other facilities are a higher priority.

- Ms. Gillespie stated that if there is more room for capacity, she believes that would alleviate some of the difficulties that are being noted with the registration process right now. She also commented that her view is that single track and dual track French Immersion provide different learning opportunities, and the research shows that if you want a higher proficiency of language development, you can achieve that much better in a single track environment.

Trustee Sefton thanked Ms. Gillespie for attending and for her questions.

b) Kirsten Griffith, concerned parent, asked the following question regarding the French Immersion Kindergarten Registration Procedure:

- Will the Board listen to this community, who stated overwhelmingly at the Public Consultation to keep the registration procedure the same?

Trustee Sefton responded that yes, the Board listened. If not they would have made a decision some time ago, they would not have asked for further research, and the motion to postpone the decision until January 11, 2016 would not have been approved. The simplest answer is that the Board has listened but no Trustee can commit the Board to what the final decision will be, and whether or not it will reflect Ms. Griffith's view or her group's view.

- Ms. Griffith urged the Board to listen to the community that has spoken – they want the process to stay the same. It shows commitment on the part of the family to the French Immersion single track program and to French Immersion in general.

Trustee Sefton thanked Ms. Griffith for taking the time to speak with the Board.

2.07 Motions

141/2015 Mr. Bartlette – Mrs. Bowslaugh

That the trip involving twenty five to thirty (25 to 30) Crocus Plains design drafting student members in grades 10, 11 and 12 to make a trip to Venice, Florence and Rome, Italy from March 23, 2017 to March 31, 2017 be approved and carried out in accordance with Board Policy/Procedures 4001: Off-Site Activities.

Trustee Ross expressed concern regarding the current state of the world and the risk inherent in travelling almost anywhere these days. She wondered if it's possible to approve the trip in principle and then look at it again sometime in the future to assess whether there is increased risk. Trustee Bartlette noted that he supports Dr. Ross' sentiments. Trustee Murray expressed his support of this trip as the parents have to sign off on sending these students and the students have already done their fundraising for the trip. He also noted he was prepared to vote on this matter immediately.

Mr. Malazdrewicz, Assistant Superintendent, noted that the Office of the Superintendent is looking at putting procedures into place regarding international travel. The travel advisories from the government of Canada are updated regularly and provide specific information on international travel and those are items the Division can absolutely maintain a review on. The Division's policy and practice is that as final arrangements for trips are put in place and the concrete information is arranged, it comes back to the Office of the Superintendent for review prior to travel. That generally is a window that is 30-60 days prior to travel, which does allow to have a cancellation process should

the Division need to. There are some options with rescheduling or reorganizing the trips to a different destination of the program's choice.

Trustee Sumner indicated that he expects that, regardless of when a trip had been approved, if there is a real and specific threat to a particular destination, it would be the Board's duty to step in and ensure the trip didn't proceed. He has no concerns approving this trip. Trustee Kruck commended the organizers for planning the trip so far in advance and completing their fundraising. He indicated that he supports approval of this trip, as this is a voluntary trip and at any time if a parent is not comfortable with a child going anywhere in the world, that parent can pull their child out of the trip. Trustee Buri noted he is in favour of this trip and has faith in the Division Administration to monitor the situation and make changes as necessary.

Carried. (6-2 – Dr. Ross & Mr. Bartlette opposed)

142/2015 Mr. Murray – Mr. Buri

That the Board accept the new Friends of Education Fund Committee logo created by Mallorie Patience.

Carried.

2.08 By-Laws

Mr. Kruck

2nd Reading

That By-law 10/2015 being a by-law of the Board of Trustees of the Brandon School Division for the purpose of amending By-law 3/2014 which regulates the proceedings of the Board of Trustees of the Brandon School Division, originally passed September 22, 2014, be now read for a second time, having been first read on November 23, 2015.

Mr. Sefton provided the changes being requested to the By-Law:

"If all trustees consent thereto and are present thereat" to "if 6 trustees consent thereto and 6 are present thereat".

Carried.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 10/2015

A By-Law of the Board of Trustees of The Brandon School Division for the purpose of amending By-Law 3/2014, passed to regulate the procedures of the Board of Trustees.

WHEREAS it is deemed necessary to amend part II (Section 2.4) of By-Law 3/2014 to make changes under "Meetings of the Board" of Trustees to amend the statement regarding when an emergency meeting may be held;

NOW THEREFORE the Board of Trustees in session duly assembled enacts as follows:

2.4. Emergency Meeting

Notwithstanding Article 2.5, the Board may hold a meeting at any time and any place to deal with an emergency situation if 6 trustees consent thereto and 6 are present thereat. (1)

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division, assembled at Brandon, in the Province of Manitoba, this 23rd day of November A.D. 2015.

SECOND READING: ____ day of ____ A.D. 2015

THIRD READING: ____ day of ____ A.D. 2015

Chairperson

Secretary-Treasurer

I, _____, Secretary-Treasurer of The Brandon School Division, DO HEREBY CERTIFY THE ABOVE to be a true and correct copy of Bylaw No. 6/2014

Secretary-Treasurer

Mr. Bartlette
1st Reading

That By-law 11/2015 being a borrowing by-law in the amount of \$501,800.00 upon the credit of the Division by the issue and sale of a debenture to meet partial costs for construction of:

School	Project
Crocus Plains Regional Secondary	Science Lab Renovation
George Fitton School	K3 Two Classroom Renovation of Existing Gymnasium
George Fitton School	New Gym and Daycare Addition
Riverview School	Furnace Replacement Ph II
Vincent Massey High School	Roof Replacement Areas D and G
Waverly Park School	Two Classroom Addition
Meadows School	Elevator
Meadows School	Three Classroom & Elevator Access Addition
Vincent Massey High School	Renovation of Two Science Classrooms

be now read for the first time.

Carried.

THE BRANDON SCHOOL DIVISION

BYLAW NO. 11/2015

Bylaw of the Board of Trustees of The Brandon School Division for the purpose of borrowing the sum of \$501,800.00 and issuing debentures therefor.

WHEREAS it is deemed necessary and expedient to raise by loan the sum of \$501,800.00 upon the credit of the Division by the issue and sale of debentures to meet partial costs for construction of the following:

<u>School</u>	<u>Project</u>
Crocus Plains Regional Secondary	Science Lab Renovation
George Fitton School	K3 Two Classroom Renovation of Existing Gymnasium
George Fitton School	New Gym and Daycare Addition
Riverview School	Furnace Replacement Ph II
Vincent Massey High School	Roof Replacement Areas D and G
Waverly Park School	Two Classroom Addition
Meadows School	Elevator
Meadows School	Three Classroom & Elevator Access Addition
Vincent Massey High School	Renovation of Two Science Classrooms

NOW THEREFORE, pursuant to the provisions of The Public Schools Act, the Board of Trustees of The Brandon School Division, duly assembled, enacts as follows:

- 1) That it shall be lawful for the said School Trustees to borrow the sum of \$501,800.00 by the issue and sale of debentures of the said School Division as set out below.
- 2) That the said debentures shall be issued at Brandon, Manitoba and shall be dated the 31st day of January, 2016 and shall be payable to the Registered Holder at the Office of the Minister of Finance, Winnipeg, Manitoba as follows: the debenture shall be so issued that the amount thereby borrowed shall be repayable in twenty (20) equalized consecutive annual installments of \$36,110.58 each, including principal and interest at the rate of 3.750 per cent per annum, payable annually on the 31st day of January as per Schedule "A" attached.
- 3) That the first installment shall be payable on the 31st day of January, 2017.
- 4) That each debenture shall be signed by the Chairperson of the Board and the Secretary-Treasurer of the said School Division and the coupons, if any, attached thereto, shall be signed by the Secretary-Treasurer, whose signature may be lithographed thereon.
- 5) That provisions shall be made for the payment of the said debentures, and such provision shall form part of, and be included in, the annual statements of monies required for the purpose of the School Division.

GIVEN FIRST READING by the said Board of Trustees of The Brandon School Division assembled at Brandon, in the Province of Manitoba, this _____ day of _____, 2015.

SECOND READING: _____

THIRD READING: _____

CERTIFIED a true copy of Bylaw
No. 11/2015 of The Brandon School Division
given first reading on the _____ day of
_____, 2015.

Chairperson

Secretary-Treasurer

Secretary-Treasurer

2.09 Giving of Notice

a) Mr. Murray

I hereby give notice that at the next Regular Meeting of the Board of Trustees, I, or someone in my stead will introduce a motion to rescind Policy 4001 – “Off-Site Activities” and replace same with Policy 4001 – “Off-Site Activities”.

2.10 Trustee Inquiries

Trustee Sumner noted that early last spring he made a Trustee Inquiry asking for information on expanding/extending the hours of the Neelin Off-Campus Program. The requested timeline for delivery was November so that it can inform the budget process for this year. He asked where this information is at.

Mr. Gustafson responded that the Trustee Inquiry is completed and is going to be reviewed by Senior Administration and waiting for an opportunity to come to the Board table, which will occur in January.

Trustee Sumner:

“I request that Administration, perhaps in co-operation with the Aboriginal Education Liaison Committee, investigate the interest in our student community in a language program in one or more of our indigenous languages, the capacity of existing staff to deliver such a program, and if necessary the additional staffing that would be required to implement such a program. Realistically, I expect such a program would likely be an after-school program, but I would appreciate consideration of the long-term possibility of establishing a dual-language program if demand supported it.”

Trustee Bowslaugh spoke on the moccasin vamp project that is coming to Brandon. She has received a formal request asking that the Division please have a representative from the School Division that would help with the project. Trustee Kruck volunteered to be involved in this project.

Trustee Bowslaugh noted an article in the Brandon Sun regarding child sex slavery. She asked the group to read that article and be informed of it as she believes it is something that is of great value for the Division to know and to take action in terms of some of programming within the Division.

3.00 ADMINISTRATIVE INFORMATION:

3.01 Report of Senior Administration

Mr. Greg Malazdrewicz, and Mr. Mathew Gustafson, Assistant Superintendents, provided highlights on the following items from the December 14, 2015 Report of Senior Administration:

- Response to Trustee Bartlette's Trustee Inquiry's from November 9, 2015.
- Response to Trustee Murray's Inquiry from November 9, 2015.
- School visits – School Development Plan Reviews:
 - Meadows School
 - King George School
 - J. R. Reid School
 - Linden Lanes School
- School Visits/School Update Meetings
- Academic Preparedness – King George School
 - Literacy Block Model – reading apprenticeship
 - Numeracy – Mental Math Strategies
- Global Citizenship – Riverview School
 - Personalized Learning Committee – new Cluster school
- Health and Wellbeing – Betty Gibson School
 - "Day 3 Mental Health Break"
 - Socktober Sock Drive – donated 786 pairs of socks to the Brandon Neighbourhood Renewal Corporation

Divisional Initiatives:

- Academic Preparedness - Strategic Leadership Council Meeting
- Health and Wellbeing:
 - Youth Revolution Winnipeg Ballet Event
 - Day of Pink Presentation
- Administrative and Statistical Information
- EAL Enrolment
- Community Connections
 - B.E.S.T. – Brandon Emergency Support Team training exercise.
- Correspondence
 - James Allum, Minister of Education and Advanced Learning.

Dr. Ross – Mr. Buri

That the December 14, 2015 Report of Senior Administration be received and filed.

Trustee Kruck indicated that he does not understand why, if there are so many benefits to it, is the Division not implementing multi-age classrooms throughout the whole Division. He asked what would be the problem, per say.

Mr. Malazdrewicz responded that they look at the recommendation from the school Principal with regards to their school context in terms of moving forward with the multi-aging. It's tied to personal development, rolling in and out of new staff, and combinations of populations. There are a number of factors that impact in a school in any given year.

Trustee Kruck asked if there is a date when multi-age classrooms will be implemented Division-wide.

Mr. Malazdrewicz stated that no date has been set to move forward. Over the last three to four years there has been significant movement towards multi-aging across the Division. Most of the Division's schools have been able to move forward and are multi-age across the vast proportion of their classroom configurations.

Trustee Kruck asked if there are any plans to acknowledge the Betty Gibson students for their Socktober Sock Drive.

The will of the Board is to have representatives from Betty Gibson come to a Board Meeting in January for recognition.

Trustee Kruck asked about his Trustee Inquiry regarding the recommendations on how to bring up the scores with regards to low-income and Aboriginal students. The Superintendent had previously responded that the information is available at the Board's pleasure. Trustee Kruck asked if there is a date for when this information is coming before the Board.

Mr. Malazdrewicz responded that he will follow-up with the Superintendent and the presentation will be scheduled as soon as possible.

Trustee Ross asked if it is perhaps the decreased usage of multi-aging at École Harrison, is it perhaps related to the homogeneity of the student body there compared to the diversity that you get in other schools, so that there is less need. Mr. Malazdrewicz responded that Mr. Laluk and he have had numerous conversations over the years with regards to the range of student abilities and that would be one of the considerations in his organization.

Trustees asked questions for clarification regarding 20K3 and the hard cap of students at École Harrison.

Carried.

3.02 Communications for Information

- a) The Honourable James Allum, Minister of Education and Advanced Learning, November 24, 2015, sent to Trustee Sefton, Board Chair, providing \$80,000.00 to support New Era School's continuing participation in Manitoba Education and Advanced Learning's Community Schools Program (CSP). The CSP helps schools extend the range of resources and supports to better promote educational engagement, expand and enrich learning opportunities for students and families, and help students attain a high school diploma. Participating CSP schools must assign an employee of the division or district to act as the community liaison for the school, and this liaison or connector role is an essential feature of the community school philosophy and approach, working with families, developing partnerships and mobilizing resources in ways that support the school's educational programming. Approximately 70% to 80% of the designated funding for each community school site should support the salary of a school's community connector or liaison worker.

Ordered filed.

- b) Ms. Karen Gillespie, concerned parent, December 10, 2015, sent to the Board of Trustees and Mr. Mathew Gustafson, Assistant Superintendent, noting some concerns regarding the French Immersion Kindergarten registration process.

Ordered filed.

3.03 Announcements

- a) Personnel Committee Meeting – 10:00 a.m., Tuesday, December 15, 2015, Boardroom.
- b) Facilities & Transportation Committee Meeting – 11:30 a.m., Tuesday, December 15, 2015, Boardroom.
- c) Finance Committee Meeting – 12:00 p.m., Thursday, December 17, 2015, Boardroom.
- d) Divisional Futures and Community Relations Committee Meeting – Lunch visit with Neelin Students – 12:00 p.m., Thursday, January 7, 2016, Neelin High School.

- e) NEXT REGULAR BOARD MEETING – 7:00 p.m., Monday, January 11, 2016, Boardroom.
- f) School Catchment Area - Public Consultation – 7:00 p.m., Tuesday, January 12, 2016, Waverly Park School Gymnasium.
- g) Upcoming Budget Dates:
 - Special Board Meeting – Presentation of Preliminary Budget – 7:00 p.m., Wednesday, February 3, 2016, Boardroom.
 - Public Budget Consultation Forum – 7:00 p.m., Wednesday, February 10, 2016, Meadows School Gymnasium.
 - All Day Budget Meeting – 9:00 a.m., Tuesday, February 16, 2016, Boardroom.
 - Special Board Meeting – Public Presentations re: Proposed 2016-2017 Budget – 7:00 p.m., Monday, February 29, 2016, Boardroom.

Mr. Murray – Mr. Kruck

That the Board do now resolve into Committee of the Whole In-Camera. (8:47 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

4.00 IN CAMERA DISCUSSION:

4.01 Student Issues

- Reports
- Trustee Inquiries

4.02 Personnel Matters

- Reports

- a) Confidential #1 – Personnel Report was presented. Trustee Kruck asked for further information. Ms. Becky Switzer, Director of Human Resources, indicated that the requested information will be provided to the Board at a future date.
- b) Confidential #2 – Personnel Report was presented by the Personnel Committee. Trustee questions were answered by Trustee Murray, Personnel Committee Chairperson, and Mr. Denis Labossiere, Secretary-Treasurer.

- Trustee Inquiries

4.03 Property Matters/Tenders

- Reports

- a) Mr. Denis Labossiere, Secretary-Treasurer and Mr. Malazdrewicz, Assistant Superintendent, provided information on a Property matter.

- Trustee Inquiries

4.04 Board Operations

- Reports

- a) Trustee Ross spoke on a Board Operations matter and asked for further information.

- Trustee Inquiries

Mr. Murray – Mrs. Bowslaugh

That the Committee of the Whole In-Camera do now resolve into Board.

Carried.

143/2015 Mrs. Bowslaugh – Dr. Ross

That it now being 11:00 p.m., the rules be suspended and the meeting continue in session.

Carried.

144/2015 Mr. Murray – Dr. Ross

That Confidential #2 and the recommendations therein be approved.

Carried.

5.00 ADJOURNMENT

Mr. Buri – Mr. Bartlette

That the meeting does now adjourn (11:05 p.m.)

Carried.

Chairperson

Secretary-Treasurer